

## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service5.1 General

This section sets forth the regulations and order related charges of Access Orders for Switched and Special Access Services. These charges are in addition to other applicable charges as set forth in other sections of this tariff.

An Access Order is an order to provide the customer with Switched Access Service or Special Access Service or to provide changes to existing services.

5.1.1 Ordering Conditions

A customer may order any number of services of the same type and between the same premises on a single Access Order. All details for services for a particular order must be identical except for those for multipoint service.

The customer shall provide all information necessary for the Telephone Company to provide and bill for the requested service. In addition to the order information required in 5.2 following, the customer must also provide:

- Customer name and premises address(es).
- Billing name and address (when different from customer name and address).
- Customer's contact name(s) and telephone number(s) for the following provisioning activities: order negotiation, order confirmation, interactive design, installation and billing.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.1 General (Cont'd)5.1.1 Ordering Conditions (Cont'd)

Orders for Feature Group A Switched Access Service must specify the number of lines required.

Orders for Feature Groups B, C and D Switched Access Service must specify the number of trunks required. In addition, the order must indicate whether the Switched Transport ordered is for Entrance Facilities, Direct-Trunked Transport and/or Tandem-Switched Transport. For Direct-Trunked Transport, the order must specify the facility Hubs involved, channel type, channel interface, and any options desired.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.1 General (Cont'd)5.1.2 Provision of Other Services

- (A) In addition to Switched and Special Access Services, other services offered under provisions of this tariff shall be ordered with an Access Order or as set forth in (B) following. The rates and charges for these other services, as set forth in other sections of this tariff, will apply in addition to the ordering charges set forth in this section and the rates and charges for the Access Service with which they are associated.
- (B) With the agreement of the Telephone Company, other services mentioned in (A) preceding may subsequently be added to an Access order at any time, up to and including the service date for an Access Service. When added subsequently, charges for a design change as set forth in 5.2.3(C) following will apply when an engineering review is required.
- (C) Additional Engineering is not an ordering option, but will be applied to an Access Order when the Telephone Company determines that Additional Engineering is necessary to accommodate a customer request. Additional Engineering will only be required as set forth in 13.1 following. When it is required, the customer will be so notified and will be furnished with a written statement setting forth the justification for the Additional Engineering as well as an estimate of the charges. If the customer agrees to the Additional Engineering, a firm order will be established. If the customer does not want the service or facilities after being notified that Additional Engineering of Telephone Company facilities is required, the order will be withdrawn and no charges will apply. Once a firm order has been established, the total charge to the customer for the Additional Engineering may not exceed the estimated amount by more than 10%.

The regulations, rates and charges for Additional Engineering are as set forth in 13.1 following and are in addition to the regulations, rates and charges specified in this section.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.1 General (Cont'd)5.1.3 Special Construction

The regulations, rates and charges for special construction are set forth in Section 14. following, and are in addition to the regulations, rates and charges specified in this section.

5.1.4 Discontinuance of Service

Orders for discontinuance of service must be received in writing 24 hours in advance of the customer desired disconnect date. The Telephone Company will insure that the service is disconnected on the requested date. No charges will apply after the requested disconnect date, except as defined for minimum periods in 2.4.2 preceding.

5.1.5 Service Rearrangements

If the change involves the rearrangement of an existing Telephone Company provided high capacity service or an existing Telephone Company provided multiplexed high capacity service into a Telephone Company provided high capacity service under an Expanded Interconnection arrangement or vice versa, or from one Telephone Company provided Expanded Interconnection arrangement to another within the same Telephone Company serving wire center, an interconnection rearrangement charge as set forth in Section 17.7(A)(14) or 17.7(B)(9) will apply for each service reconfigured.

(T)

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order

An Access Order is used by the Telephone Company to provide a customer Access Service as follows:

- Switched Access Services as set forth in 6. following,
- Special Access Services as set forth in 7. following, and
- Other Services as set forth in 5.1.2 preceding.

When placing an order for Access Service, the customer shall provide, at a minimum, the following information:

- For Feature Group A Switched Access Service, the customer shall specify the number of lines and the first point of switching (i.e., dial tone office), the directionality of the service and the Switched Transport and Local Switching options desired. In addition, the customer shall also specify which lines are to be arranged in multiline hunt group arrangements and which lines are to be provided as single lines.
- The customer shall also specify that the Feature Group A is to be provided with an extension to a different exchange, if applicable. When such an extension is specified on the order, the customer must also specify the customer's premises in the different exchange with the Switched Access Feature Group A, at which the FGA extension is to be terminated.
- For Feature Group B Switched Access Service, the customer shall specify the number of trunks and the end office when direct routing to the end office is desired or the access tandem switch when routing is desired via an access tandem switch and Switched Transport options and Local Switching options desired. When ordering FGB trunks to an access tandem, the customer must also provide the Telephone Company an estimate of the amount of traffic it will generate to and/or from each end office subtending the access tandem to assist the Telephone Company in its own efforts to project further facility requirements. In addition, the customer shall also specify for terminating only access minutes whether the trunks are to be arranged in trunk group arrangements or provided as single trunks. The traffic type must also be specified using the same categories as described in 6.1.1(H) following, to enable efficient provisioning and billing functions.

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Overland Park, Kansas 66251

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

- When FGA is ordered in a multi-Telephone Company provided Extended Area Service area or FGB is ordered in a multi-Telephone Company access tandem arrangement, the customer must provide a copy of the order to all Secondary Exchange Carriers. Each Exchange Carrier will bill as set forth in 2.4.8 preceding.
- For Feature Group C and D Switched Access Service, the customer shall specify the number of trunks and the end office when direct routing to the end office is desired or the access tandem switch when routing is desired via an access tandem switch and the Switched Transport and Local Switching Options desired. When ordering FGC or FGD trunks to an access tandem, the customer must also provide the Telephone Company an estimate of the amount of traffic by type it will generate to and/or from each end office subtending the access tandem to assist the Telephone Company in its own efforts to project further facility requirements. The basic traffic type must also be specified using the same categories as described in 6.1.1(H) following, to enable efficient provisioning and billing functions. When a customer orders FGD, the customer is responsible to assure that sufficient access facilities have been ordered to handle its traffic.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

When ordering FGD with SS7 Signaling, in addition to the information listed in 5.2 preceding, the customer shall specify the signaling point codes and trunk circuit identification codes. The customer must also identify the Common Channel Signaling/Signaling System 7 (CCS/SS7) Interconnection Service link associated with the FGD trunk group.

- For Toll Free Code (TFC) Access Service, the customer shall order in the same manner which is set forth preceding for ordering Feature Group D, except that customers may request direct connections to only those end offices and access tandems equipped with TFC Service Switching Point (TFC SSP) functionality. All TFC traffic originating from end offices not equipped with the TFC SSP function must be routed via an access tandem at which the function is available and the TFC Access Service must be ordered accordingly. TFC SSP locations are identified in the National Exchange Carrier Association, Inc. Tariff F.C.C. No. 4. The TFC Access Service customer must advise its Responsible Organization or the TFC Service Management System (TFC SMS) whether the TFC to Local Exchange Number Translation optional feature set forth in Section 6.2.5 following is desired. When the TFC to Local Exchange Number Translation feature is to be delivered to the customer, the customer must provide, via the TFC record in the TFC SMS, the ten digit local exchange number (NPA-NXX-XXXX) to be associated with the translated TFC number. If the TFC to Local Exchange Number Translation optional feature is used, the customer will be unable to determine that such calls originated as TFC dialed calls (e.g., 1+800-NXX-XXXX) unless the customer also orders the Flexible Automatic Number Identification (Flex ANI) optional feature. (C)

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

- In addition, when a local exchange number is to be delivered to the TFC Access Service customer, the customer must provide to its Responsible Organization or to the TFC Service Management System (TFC SMS), the ten digit local exchange number to be associated with the translated TFC number.

If the customer desires any of the TFC Data Base Optional Service Features described in Section 6.2.5(C), the customer must enter this information into the TFC SMS or provide the information to its Responsible Organization for handling. Optional features are not available to customers of interexchange carriers for use in connection with interLATA TFC services.

- For Interim 500 or 900 Access Service, the customer shall order in the same manner which is set forth preceding for ordering Feature Group D, except that customers may request direct connections to only those end offices designated by the Telephone Company as Interim 500 or 900 Access Service screening offices. Additionally, when new NXX(s) are to be opened in the state, for exchanges served by the Telephone Company, or when existing NXX(s) are to be deleted, and such change is to occur coincident with the service date established for the order, the customer shall provide such information when placing the order for service. If the change is to occur absent the requirement for additional capacity (i.e., quantities of (trunks), the customer shall notify the Telephone Company of the change as set forth in 6.6.1(C) and 6.6.1(D) following. All 500 or 900 number assignments and administration shall be in accordance with the North American Numbering Plan (NANP).

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

- For all Special Access Services, the customer must specify the customer designated premises or Hubs involved, the type of service (e.g., Video, Voice Grade, High Capacity, etc.), the channel interface, technical specification package and options desired. For multipoint services, the channel interface at each premises may, at the request of the customer, be different but all such interfaces shall be compatible.
- When a customer desires Switched Access Service to an end office that is a remote switching office, the customer must order to the host office which controls the remote switching office since all traffic to and/or from a remote switching office must be routed through the host office.
- For Common Channel Signaling/Signaling System 7 (CCS/SS7) Interconnection Service, the customer must provide the following information to the Telephone Company at the time of ordering:
  - Number of access links
  - Link Type
  - Signaling Link Code
  - Customer Signaling Point Code
  - Common Language Location Identifier (CLLI) code of the Telephone Company interconnecting Signal Transfer Point
  - Contact telephone number for installation and maintenance of the customer's designated premises

When ordering CCS/SS7 Interconnection Service, the customer will provide an estimate of total annual volume and busy hour busy month volume projected for a period of three years. The forecast should be itemized by message type. The Telephone Company will utilize this forecast in its own efforts to project further facility requirements.

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Overland Park, Kansas 66251

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

- For Line Information Data Base (LIDB) Access Service, the customer shall provide a LIDB Access Service Request which specifies the originating point codes of the customer's designated Operator Service Systems (OSSs) sending the query or queries, the PIU per originating point code (OPC) of the customer's OSS location, and the desired due date of the order.

LIDB Access service is provided in conjunction with CCS/SS7 Interconnection Access Service, as set forth in Section 6.1.2(B)(6) following. The customer must arrange for CCS/SS7 Interconnection to the two Telephone Company interconnecting Signal Transfer Points (STPs) located in Johnson City, Tennessee and Bristol, Tennessee in order to utilize LIDB Access Service.

- For Operator Transfer Service, the customer must specify the specific states where the customer desires the service to be provided. It is not necessary to order Operator Inward Assistance Service. The customer must specify whether Feature Group B, Feature Group C, or Feature Group D Switched Access Service will be used to interconnect between the OSS Tandem(s) and the customer's premises and whether or not operator functionality, coin station control, or both are to be provided by the customer.

Operator Service System (OSS) Tandem interconnection requirements are specified in Section 16.2 following. Information regarding OSS Tandem locations is contained in National Exchange Carrier Association, Inc. Tariff F.C.C. No. 4.

- For Digital Subscriber Line (DSL) technology, the customer must specify the service level package, network channel/network channel interface (NC/NCI) codes, circuit identification number and the desired due date of the order. The end user customer or authorized agent must order the local exchange service in order to obtain DSL technology.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)

Special Access Service may be ordered for connection with Switched Access Service at Telephone Company designated WATS Serving Offices (WSOs) and may be ordered separately by a customer other than the customer which orders the Switched Access Service. For this Special Access Service the customer must also specify the type of calling (i.e., originating only or terminating only) for which the service is to be provided. Additionally, when the necessary screening functions are not provided at the wire center which serves the customer's originating or terminating premises, the Telephone Company will provide the service to the nearest wire center where capacity exists. In these circumstances, the customer will be so notified and the order will be changed to designate the appropriate premises. No charge will apply for the change.

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When Switched Access Service is ordered in trunks, the trunks may be determined by the customer in the following manner. For each day the customer shall determine the highest number of trunks in use for a single hour. The customer shall, for the same hour period (i.e., busy hour), pick the twenty consecutive business days in a calendar year which add up to the largest number of trunks in use. The customer shall then determine the average busy hour trunks by dividing the largest number of trunks in use figure, for the same hour period, for the consecutive twenty business day period by 20. This computation shall be performed for each end office and/or access tandem the customer wishes to serve.

Where the Special Access Service is exempt from the Special Access Surcharge as set forth in 7.4.2 following, the customer shall furnish with the order the certification as set forth in that section.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.1 Access Order Service Date Interval

The Telephone Company will make every effort to provide access service to customers on the date specified by the customer. In situations where the Telephone Company cannot meet the service date requested, the Telephone Company will guarantee installation by the Firm Order Commitment (FOC) date in accordance with the provisions set forth in 2.4.9 preceding.

To the extent the access service can be made available with reasonable effort, the Telephone Company will provide the access service in accordance with the customer's requested interval, subject to the following conditions:

- (1) Special Construction or Specialized Services or Arrangements are not requested.
- (2) Specialized equipment is not required.
- (3) Other Telephone Companies are not involved in the service installation.
- (4) Customer actions do not prevent or inhibit installation of the service (e.g., the customer's premises is inaccessible, the customer changes interface requirements, or the customer is not ready to accept the service).
- (5) Access service will be installed during Telephone Company business day. If a customer requests that installation be done outside of normally scheduled working hours, and the Telephone Company agrees to this request, the customer will be subject to applicable Additional Labor Charges as set forth in 13.2 following.

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Overland Park, Kansas 66251

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.2 Access Order Charge

The Access Order Charge is designed to recover the costs associated with processing the customer's order, and will apply on a per order basis. This charge will be in addition to any other applicable nonrecurring charges as set forth in Sections 6, 7, and/or 13 following.

The Access Order Charge does not apply when service rearrangements are ordered in connection with a customer rerouting trunks from tandem to end office or from end office to tandem transport, or when the installation of additional trunks is required for the rearrangement, as set forth in Section 6.7.1(C)(3).

At the time the Customer places a Access Order with the Telephone Company, the Customer will be informed that if the Access Order is canceled prior to installation of access facilities, where installation of access facilities has commenced, a cancellation charge as set forth in Section 5.2.4(B) will apply.

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Overland Park, Kansas 66251

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.2 Access Order Charge (Cont'd)Charge

Access Order Charge  
- per order

Florida	\$0.00
Indiana#	\$0.00
Kansas	\$0.00
Minnesota	\$0.00
Missouri#	\$0.00
Nebraska	\$0.00
Nevada	\$0.00
New Jersey	\$0.00
North Carolina	\$0.00
Ohio	\$0.00
Oregon	\$0.00
Pennsylvania	\$0.00
South Carolina	\$0.00
Tennessee	\$0.00
Texas	\$0.00
Virginia	\$0.00
Washington	\$0.00
Wyoming	\$0.00

# See Section 1.3 preceding.

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6360 Sprint Parkway  
Overland Park, Kansas 66251

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.3 Access Order Modifications

The customer may request a modification of its Access Order at any time prior to notification by the Telephone Company that service is available for the customer's use. The Telephone Company will make every effort to accommodate a requested modification when it is able to do so with the normal work force assigned to complete such an order within normal business hours. If the modification cannot be made with the normal work force during normal business hours, the Telephone Company will notify the customer. If the customer still desires the Access Order modification, the Telephone Company will schedule a new service date. All charges for Access Order modifications will apply on a per access order basis.

When Telephone Company personnel are dispatched to install a customer's service on the requested service date, and the customer advises the Telephone Company personnel that service cannot be accepted at that time, the customer shall be responsible for payment of additional labor charges for the time incurred by Telephone Company personnel. The additional labor charges will be applied on per half hour, per technician basis as set forth in 13.2 following.

Any increase in the number of Special Access Service channels or Switched Access Service lines, trunks, CCS/SS7 port terminations or LIDB originating point codes (OPCs) will be treated as a new Access Order (for the increased amount only).

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.3 Access Order Modifications (Cont'd)(A) Service Date Change

Access Order service dates for the installation of new services or rearrangements of existing services may be changed, but the new service date may not exceed the original service date by more than 120 calendar days. When, for any reason, the customer indicates that service cannot be accepted for a period not to exceed 120 calendar days, the Telephone Company will accordingly delay the start of service. If the customer requested service date is more than 120 calendar days after the original service date, the order will be canceled by the Telephone Company and reissued with the appropriate cancellation charges applied unless the customer indicates that billing for the service is to commence as set forth in 5.2.4(A) following.

A new service date may be established that is prior to the original date specified by the customer if the Telephone Company determines it can accommodate the customer's request without delaying service dates for orders of other customers.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.3 Access Order Modifications (Cont'd)(B) Partial Cancellation Charge

Any decrease in the number of ordered Special Access Service channels or Switched Access Service lines, trunks, CCS/SS7 port terminations or LIDB originating point codes (OPCs) will be treated as a partial cancellation and the charges as set forth in 5.2.4(B) following will apply.

(C) Design Change Charge

The customer may request a design change to the service ordered. A design change is any change to an Access Order which requires engineering review. An engineering review is a review by Tele-phone Company personnel of the service ordered and the requested changes to determine what changes requested by the customer. Design changes include such things as the addition or deletion of optional features or functions or a change in the type of Transport Termination (Switched Access only), type of channel interface, type of Interface Group or technical specification package. Design changes do not include a change of customer premises, end user premises, end office switch, Feature Group type or Special Access Service channel type. Changes of this nature will require the issuance of a new order and the cancellation of the original order with appropriate cancellation charges applied.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.3 Access Order Modifications (Cont'd)(C) Design Change Charge (Cont'd)

The Telephone Company will review the requested change, notify the customer whether the change is a design change, if it can be accommodated and if a new service date is required. If the customer authorizes the Telephone Company to proceed with the design change, a Design Change Charge will apply. The Design Change Charge will apply on a per order per occurrence basis, for each order requiring a design change.

If, as a result of the change, the original service date cannot be met without the Telephone Company incurring additional labor, and the Customer provides authorization to the Telephone Company to proceed, then charges as set forth in Section 13 will apply. If the customer is unwilling to pay such costs, the service date must be changed in accordance with (A) preceding as a result of the design change.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.3 Access Order Modifications (Cont'd)(C) Design Change Charge (Cont'd)

	<u>Charge</u>
Design Change Charge, Per Order	
Florida	\$14.70
Indiana#	\$16.10
Kansas	\$0.00
Minnesota	\$0.00
Missouri#	\$0.00
Nebraska	\$0.00
Nevada	\$0.00
New Jersey	\$0.00
North Carolina	\$27.00
Ohio	\$13.90
Oregon	\$41.00
Pennsylvania	\$0.00
South Carolina	\$41.50
Tennessee	\$41.50
Texas	\$0.00
Virginia	\$41.50
Washington	\$41.00
Wyoming	\$0.00

# See Section 1.3 preceding.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.4 Cancellation of an Access Order

(A) A customer may cancel an Access Order for the installation of service at any time prior to notification by the Telephone Company that service is available for the customer's use. The cancellation date is the date the Telephone Company receives written or verbal notice from the customer that the order is to be canceled. If a customer or a customer's end user is unable to accept Access Service within 30 calendar days of the latest agreed upon service date (i.e. firm order confirmation date), the customer has the choice of the following options:

- The Access Order shall be canceled and charges set forth in (B) following will apply, or
- Billing for the service will commence.

In any event, the cancellation date or the date billing is to commence (depending on which option is selected by the customer) shall be the 31st day beyond the latest agreed upon service date (i.e. firm order confirmation date) of the Access Order.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.4 Cancellation of an Access Order (Cont'd)

- (B) When a customer cancels an Access Order for the installation of service, a Cancellation Charge will apply as follows:
- (1) Costs incurred in conjunction with the provision of Switched or Special Access Service start on the Firm Order Confirmation date.
  - (2) When the customer cancels an Access Order or portion thereof prior to the Firm Order Confirmation date, no charges shall apply.
  - (3) When the customer cancels an Access Order on or after the Firm Order Confirmation date, a Cancellation Charge will apply.
  - (4) Calculation of the Cancellation Charge is as follows:
    - (a) If the customer has requested a Service Date Change beyond the original service date, the resulting additional installation days are included in the service interval.
    - (b) When counting the number of days in the service interval or the number of days from the Firm Order Confirmation date through the Access Order Cancellation Date, the Firm Order Confirmation date will count as day one.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.4 Cancellation of an Access Order (Cont'd)

(B) (Cont'd)

(4) (Cont'd)

(c) Except as set forth in (d) following, the Cancellation Charge will be a percentage of all nonrecurring charges associated with the access order, or that part of the order being canceled. This percentage is calculated by dividing the number of days from the Firm Order Confirmation date through the Cancellation Date by the number of days in the agreed to service interval. The Cancellation Charge is then developed by multiplying the nonrecurring charges associated with installation of the canceled service by the calculated percentage.

(d) The cancellation charge for OC3, OC12 or OC48 services without separate nonrecurring installation charges (e.g., Gateway SONET Ring Service, OptiPoint Service, Sprint SONET Ring Service<sup>sm</sup>) will be calculated as a percentage of the Optical Service Charge set forth in 6.8.1 and 7.5.1 following for each node associated with the cancelled order. This percentage is calculated as specified in (c) preceding.

(C)

(C) When a customer cancels an order for the discontinuance of service, no charges apply for the cancellation.

(D) If the Telephone Company misses a service date by more than 30 days due to circumstances over which it has direct control (excluding, e.g., acts of God, governmental requirements, work stoppages and civil commotions), the customer may cancel the Access Order without incurring cancellation charges.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.5 Selection Of Facilities For Access Orders

- (A) When a customer places an Access Order, it may choose to utilize facilities previously purchased as a facility to a Hub. If the customer has a high capacity interface for use with Switched Access Service Interface Groups 3-9, or has a Special Access Service facility purchased to a Hub, the customer must request that specific channels be used to implement the Access Order. If a facility assignment is not specified by the customer, the Telephone Company will provide the service from available inventory as discussed in 5.3 following.
- (B) For all other Access Orders, the option to request a specific transmission path or channel is not provided except as provided for under Special Facilities Routing as set forth in 11. following.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.6 Minimum Period

- (A) Except as set forth in (B), (C), 6.2.9, 6.7.2, 7.2.12, 7.2.13, 7.2.14, 7.4.3, 9.4(A) and 13.1.10 following, the minimum period for which Access Service is provided and for which charges are applicable, is one month. (C)
- (B) The minimum period for Switched Access Service Feature Group D is three months.
- (C) The minimum period for part-time Video and Program Audio Special Access Services is one day even though the service will be provided only for the duration of the event specified on the order (e.g., one-half hour, two hours, five hours, etc.).
- (D) Service Rearrangements as set forth in 6.7.1(C)(3), 7.4.1(C)(3) and 8.3.4(C) following for Switched, Special and Frame Relay Access Services respectively, may be made without a change in minimum period requirements.
- (E) Changes other than those identified in 6.7.1(C)(3), 7.4.1(C)(3) or 8.3.4(C) following will be treated as a discontinuance service. All associated nonrecurring charges will apply for the new service. A new minimum period will be established for the new service. The customer will also remain responsible for all outstanding minimum period obligations associated with the disconnected service.

The changes listed below are those which will be treated as a discontinuance and installation of service and for which a new minimum period will be established.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.6 Minimum Period (Cont'd)

(E) (Cont'd)

- (1) A change of customer of record (i.e., Access Service is provided to and billed to a different entity).
- (2) A move to a different building as set forth in 6.7.5(B) or 7.4.5(B) following.
- (3) A change in type of service (i.e., Switched Access to Special Access, one type of Special Access to another, or one type of Switched Access Feature Group to another except as set forth in 6.7.4 following).
- (4) A change in the type of Special Access Service Channel Termination.
- (5) A change in Switched Access Service or Directory Assistance Service Interface Group.
- (6) Change in Switched Access Service traffic type.
- (7) Change from two-point to multipoint Special Access Service or from multipoint to two-point Special Access Service.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.7 Minimum Period Charges

When Access Service is disconnected at the customer's request prior to the expiration of the minimum period, charges are applicable for the balance of the minimum period.

The Minimum Period Charge for services provided with a one month minimum period will be determined as follows:

- (A) For Switched Access Service, the charge for a month or fraction thereof is equal to the applicable minimum monthly charge for the capacity as set forth in 6.7.4 following.
- (B) For Special Access Service, the charge for a month or fraction thereof is the applicable monthly rates for the service as set forth in 7.5 following.

The Minimum Period Charge for Feature Group D Switched Access Service will be determined as set forth in 2.4.2 preceding.

The Minimum Period Charge for part-time Video and Program Audio Special Access Services is the applicable daily rate for the service as set forth in 7.5 following.

All applicable nonrecurring charges for the service will be billed in addition to the Minimum Period Charge.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.2 Access Order (Cont'd)5.2.8 Shared Use Facilities

Shared Use (i.e., Switched and Special Access Services provided over the same analog or digital high capacity facilities) is allowed. Shared use facilities to a Hub will be ordered and provided as Special Access Service. While shared use is allowed, individual services utilizing these facilities must be ordered either as Switched Access Service or Special Access Service. When placing the order for the individual service(s), the customer must specify a channel assignment for each service ordered.

5.3 Available Inventory

Available inventory is limited and does not include facilities previously ordered. The Telephone Company will make every reasonable effort to maintain sufficient available inventory to provide Access Service in accordance with customers' requested service date intervals. To the extent that service can be provided, Access Orders will be satisfied from available inventory.

5.4 Switched Access Service Minimum Capacity Requirements

5.4.1 When Switched Access Service Access Connections are ordered under Access Orders, they will be provided subject to the minimum capacity provisions set forth in 5.1.1 preceding and in 5.4.2 through 5.4.7 following.

5.4.2 There is no minimum capacity for Interface Groups 1 and 2. The minimum capacity provided for Interface Groups 3 through 9, and for which charges are applicable, are set forth in 5.4.6 following.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.4 Switched Access Service Minimum Capacity Requirements (Cont'd)5.4.3 Reserved For Future Use

5.4.4 When a customer requests analog or digital Interface Groups 3 through 9, the customer is required to order at a minimum, sufficient capacity to utilize 70% of the channels.

5.4.5 For the purpose of administering the minimum capacity provisions, Access Orders for Access Connection Interface Groups for different Feature Groups may be grouped together if the facilities provided for all the connections are the same and terminate in the same facilities terminal in the same Telephone Company access tandem or end office.

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## ACCESS SERVICE

5. Ordering Options for Switched and Special Access Service (Cont'd)5.4 Switched Access Service Minimum Capacity Requirements (Cont'd)

5.4.6 The following table provides the total capacity of the interface and the thresholds for minimum order requirements.

<u>Interface Type</u>	<u>Interface Name</u>	<u>Total Capacity (Channels)</u>	<u>Minimum Capacity (Channels)</u>
Analog	Group	12	9
Analog	Supergroup	60	42
Analog	Mastergroup	600	420
Digital	DS1	24	17
Digital	DS1C	48	34
Digital	DS3	672	471

(D)

(D)

The Telephone Company will not provide these Interface Groups when less than 70% of the capacity is ordered. For purposes of grouping, as set forth in 5.4.5 preceding, it shall be assumed that Feature Group A, B, C, or D minutes may be combined.

5.4.7 When Switched Access Service provided from available inventory is disconnected, and the disconnect causes the in service capacity to fall below the minimum requirements, the Telephone Company will, at the option of the customer,

(A) disconnect all the service subject to the minimum capacity requirements, and all appropriate charges will apply, or

(B) move the remaining in service capacity to a lesser capacity interface.

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